

MINUTES OF A FACILITIES SUB COMMITTEE  
OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY  
UNIT SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES,  
ILLINOIS, HELD AT THE ADMINISTRATIVE CENTER ON  
AUGUST 18, 2010 AT 7:00 A.M.

Call to Order

Chairman Terry Fielden called the meeting to order at 7:04 a.m. Board members present: Terry Fielden, Jim Dennison and Susan Crotty.

NCHS

Tim Bickert reported:

- Wrapping things up this week in order to turn the building over to the District next week as expected. A lot of work is being accomplished on a daily basis.

South Addition

- ½ of the science rooms have table tops in place and are ready for clean up. Another delivery is expected Friday and will be installed before the start of school.
- Three Biology rooms may have temporary table tops and the sinks may not be ready, but class can still be held in the rooms and they will be completed after school hours.
- Atrium ceiling slats will be complete by the weekend. Another delivery of slats for the walls is expected Friday and will be installed right up to the opening of school. If not completed by August 25, they will be installed after hours, possibly a 3<sup>rd</sup> shift.
- Some of the atrium windows did not fit so there will be some temporary pieces of glass in place for the start of school. They will be switched out as soon as the new windows arrive.
- The main atrium stairwell railing will be delivered today and will be installed. If for some reason it does not fit and a temporary handrail is needed, we will have to evaluate the use of the stairwell for students.
- The main atrium stairwell flooring is in.
- The furniture for area B is ready for delivery
- Atrium sconce lights will be installed after the wood slats are completed. It may be necessary to put up temporary lighting for nighttime in the atrium
- Atrium ceiling lights have been installed
- Kitchen health inspection is set for today. Crews have worked to clean the kitchen over the last few days. Working on getting the boilers up to temperature – one is working. A part has been ordered for the other one.

Outside

- Parking lot AA, the main lot for students, was paved yesterday and the majority of it is striped. Pavers will continue with the administration parking lot today, then it will be striped.
- Area BB will be finished today as well. All asphalt will wrap up today.

- Landscapers are moving along. They have finished the Hillside area and are working on the AA side now.
- Fencing around the football field, concessions and entry plaza: the contractor is setting posts, The chain link and ornamental fencing will go up quickly once the posts are in place.
- Ralph will work on getting the final portable set, but it will not be ready for the opening of school. It is not needed immediately. Once the North addition is complete, the mobile will be removed.
- The mason silos will be moved out of the parking lot as soon as the mason is finished in the new band area.
- A portion of the CC parking lot will be designated for contractors.
- We are using a temporary hook up for gas now; NI Gas will hook up the permanent connection with the correct pressure.
- All workers have gone through background checks and understand that they are not to be in the building or speak to students or staff during school hours except to take care of a problem. If needed, they will sign in at the front desk and be given a special pass to work in the building.
- Mr. Fielden requested that the workers wear an alternate colored shirt or maybe a safety vest when working in the building to set them apart.
- The new dock is ready for deliveries
- Mr. Weaver noted that one of the fence contractors hit one of the lights for the field. They are working on getting it fixed in time for the first night game.

#### Renovation

- Most finishes are in the last stages
- Carpet is being installed in the LRC area today and tomorrow.
- The VCT flooring is 99% complete and will be finished in the next couple days. It is covered up for protection as soon as it is laid down.
- Ceiling tiles in the corridors are one of the last things to be installed. It goes quickly and should be complete by this weekend. The last corridor to get ceiling tile will be near the band area.
- Culinary kitchen should be complete by the start of school.
- Mr. Weaver has a large crew of custodial staff there to help with cleaning. They will be going to three shifts next week. An outside company will be hired to come in and help with the cleaning.
- Prager Moving and Storage is moving furniture into the classrooms and distributing through the building.
- Science room supplies like chemicals and microscopes will be delivered after the start of school when things settle down a little.
- Furniture in the administration area is being delivered and installed today.
- The building will be ready for student tours on the evenings of August 23 and 24.
- Carrie McFadden is having maps made for the students and she is working with Gary Gebauer to identify emergency exits.

- Pre-testing for the fire alarm was done earlier this week. It looks good. The fire department is coming tomorrow for an inspection.
- The Fire Protection Sprinkling system will be tested this afternoon at 1:00 p.m.
- Fire department received color-coded maps designating areas to be sprinkled.
- Mrs. Crotty requested that Mr. Bickert email the updated progress schedules to her.
- Working on installing additional new lockers that were purchased below market cost so they are ready for students. They will be disposed in the next school year.
- IHC was reminded that the District has retained a consultant to review delay claims
- Mr. Fielden noted that the Board members on the Sub Committee will be meeting in Closed Session to review any delay claims with the consultant and legal counsel in the future. There will probably be two separate meeting times.
- The railing in the atrium stairway will have to be 100% complete, secure and up to code in order for students to use the stairway. The District will assess the safety.
- Mr. Fielden requested an updated progress schedule on the North addition at the next meeting.
- Bleachers in the aux gym may not be ready for opening.
- Concession area equipment is not ready. Mr. Weaver is working with the boosters club and Marty Bee on this. We may hire an outside source to help run the concession stand the first season.
- The West Street soccer fields will be complete next year.
- Technology – working diligently to get everything up and running. It may not be totally complete, but will be enough to bring students into the classroom and begin instruction.
- Cafeteria tables are being stored and waiting to be delivered.
- Air conditioning will be under reasonable control – crews will work on trouble shooting various issues for a while.
- Fun Facts have not been accumulated yet.

ECC

Mr. Weaver noted the following;

- Regional Office of Education inspection is today – occupancy permits are waiting for signatures.
- The exterior grounds are being set up for use by the children.
- A tree was planted in memory of Gene Drendel.
- We have a landscaping maintenance agreement for this year and will look for one for the future.

Committee  
Minutes  
Public Comment

This item was tabled until the next meeting.

None

Upcoming Meetings            No meeting date was set.

Adjournment                It was agreed by consensus to end the Board Facilities Sub Committee Meeting at 7:55 a.m.

Approved                    August 18, 2010

---

Terry Fielden, Chairman  
Board of Education

---

Ann N. Bell, Secretary  
Board of Education